

**TENTATIVE AGENDA FOR COMMISSION MEETING OF  
May 6, 2014 6:30 p.m.**

**ROLL CALL**

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Reverend Jonathan Merki to deliver the invocation, followed by the salute to the flag.

Open Public Meetings Statement by Mayor Michael Santiago

“This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting.”

City Clerk to review changes to the agenda.

Minutes - Motion to approve and dispense with the reading of the minutes and to proceed with the regular order of business.

Bills

**Petitions & Letters**

- ( 1) Correspondence from Jacob Torgerson, Manager, Public Partnerships of Target Corporation submitting audit report for Fiscal Year ending February 1, 2014 in compliance with Section 5.2.3 of the Financial Agreement between the City of Millville and Target Millville Urban Renewal, LLC

Motion-  
Second-

- ( 2) Correspondence from Michael Zuidema, Chief Financial Officer, New Jersey Motorsports Park (NJMP) submitting Disclosure Statement as of December 31, 2013 in accordance with Section 5.2.3 of the Financial Agreement

Motion-  
Second-

## **Petitions & Letters**

- ( 3) Correspondence received from the Secretary of the Millville Firemen's Relief Association requesting approval to admit William C. Lazarcheck and Frank H. Thon as volunteer members of the Millville Fire Department
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Motion-

Second-

## **Department of Public Works**

## **Department of Public Affairs**

- ( 1) Permit Fee Log Report and Monthly Fees Report for the month of March 2014

Motion-

Second-

## **Department of Revenue & Finance**

- ( 1) a) Consolidated Financial Statements for the New Jersey Motorsports Park, LLC and Subsidiaries as of December 31, 2013  
b) Quarterly EPL/POL Loss Ratio Snapshot for Fund Years 2008 through 2013 as of March 31, 2014  
c) Quarterly MEL Loss Ratio Snapshot for Fund Years 2008 through 2013 as of March 31, 2014  
d) Quarterly JIF Loss Ratio Snapshot for Fund Years 2008 through 2013 as of March 31, 2014

Motion-

Second-

## **Department of Public Safety**

- ( 1) Millville Fire Department Monthly Activity Report for the month of April 2014

Motion-

Second-

**Ordinances 1st Reading**

- Ordinance No. ( 1) An Ordinance establishing a Repayment Protocol and Repayment Agreement to reimburse Goodmill, LLC for costs in excess of its "Fair Share" of Off Tract Improvements in accordance with NJSA 40:55D-42
- Motion-  
Second-
- Ordinance No. ( 2) Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Holly City Midget Football League to hold a Coin Drop on May 31, 2014 and June 1, 2014 at the intersections of Buckshutem and Cedarville Roads
- Motion-  
Second
- Ordinance No. ( 3) An Ordinance amending the Salary Ordinance Section 2-69 of the Municipal Code regarding the following:
- | Title  | Minimum     | Maximum     |
|--|-------------|-------------|
| Assistant Planner                              | \$20,000.00 | \$51,142.65 |
| Plumbing Subcode<br>Official/PT (per hour)     | \$20.00     | \$35.00     |
| Drafting Technician/<br>Public Works Inspector | \$20,000.00 | \$50,582.66 |
- Motion-  
Second-

## **Ordinances 1st Reading**

Ordinance No.

- ( 4) An Ordinance setting forth the definition of paper streets and clarifying the City's authority to regulate same in the interest of the health, safety and welfare of the citizens of the City of Millville

Motion-

Second-

## **Ordinances 2nd Reading**

Ordinance No. 14-2014

Public Hearing

- ( 1) An Ordinance amending the Municipal Code of the City of Millville, Chapter 39, Motor Vehicle and Traffic Regulations, Article X, Schedule 21, Parking Reserved for Handicapped Persons

Add

218 N. 5th Street, Placard #P1267751

Motion-

Second-

Ordinance No. 15-2014

Public Hearing

- ( 2) An Ordinance amending the Municipal Code of the City of Millville, Chapter 39, Motor Vehicle and Traffic Regulations, Article X, Schedule 11, Bus Stops

Add

a) Along Route NJ47 (North Second Street) Northbound on the easterly side:

Vine Street, F Street, Espoma Road and Harrison Avenue

b) Along Route NJ47 (North Second Street) southbound on the westerly side;

Pine Street, Ware Avenue, Oak Street and Harrison Avenue

Motion-

Second-

Ordinance No. 16-2014

Public Hearing

- ( 3) An Ordinance accepting the dedication of streets known as Walker Street, Cottage Street, Wharton Street, Marsden Street and Oregon Street within the Four Seasons at Millville Community and the pump station lot (Block 52.01, Lot 32) be accepted and dedicated for public use

Motion-

Second-

## **Ordinances 2nd Reading**

Ordinance No. 17-2014  
Public Hearing

( 4) An Ordinance amending the Municipal Code of the City of Millville, Chapter 11, Bureau of Permits and Inspections, Section 73, Registration Permit and Fee

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Motion-  
Second-

## **Resolutions**

Resolution No. R108-2014 ( 1) Resolution authorizing adjustments to the City of Millville Tax and Utility Records

Motion-  
Second-

Resolution No. R109-2014 ( 2) Resolution authorizing the cancellation of unexpended balances and encumbrances of various accounts/contracts payable

Motion-  
Second-

Resolution No. R110-2014 ( 3) Resolution authorizing Agreement with Oakview Apartments, LLC for enhanced police services to provide security and police protection of two experienced police officers to patrol Oakview and the adjacent areas

Motion-  
Second-

Resolution No. R111-2014 ( 4) Resolution approving the FY2014 Annual Action plan for the City of Millville which includes funding applications for Community Development Block Grant (CDBG) and HOME Program funding for the period covering July 1, 2014 through June 30, 2015

Motion-  
Second-

## **Resolutions**

Resolution No. R112-2014 ( 5) Resolution authorizing the City of Millville Office of Emergency Management to accept funds from a Subgrant Award of the Federal Fiscal Year 2013 of Emergency Management Agency Assistance Program Funding in the amount of \$10,000.00 (including \$5,000.00 Federal Award and \$5,000.00 Local Matching Funds)

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Motion-

Second-

Resolution No. R113-2014 ( 6) *Resolution authorizing the purchase of a 2014 Ford Explorer 4WD with Accessories for \$28,461 from Beyer Ford, LLC, 170 Ridgedale Avenue, Morristown, NJ through State Contract*

Motion-

Second-

## **Old Business**

( 1) Report from the Chief Financial Officer that \$35,571.00 was received from the Public Auction held on April 10, 2014 from the sale of two city vehicles, thirty-seven abandoned/confiscated vehicles and miscellaneous property and equipment

Motion-

Second-

## New Business

( 1) Motion to approve the following Social Affair and Catering Permits:

- a) Social Affair Permit on behalf of the Millville Elk's Lodge BPOE #580, 1815 East Broad Street, Millville, NJ for a beef and beer to benefit the Landon Sheppard Fund to be held at the Millville Elk's Lodge on May 31, 2014 from 7:00 p.m. to 11:00 p.m.
- b) Social Affair Permit on behalf of the Levoy Theatre, 130 N. High Street, Millville, NJ for a concert to be held at the Levoy Theatre on May 23, 2014 from 7:00 p.m. to 11:00 p.m.
- c) Social Affair Permit on behalf of the Levoy Theatre, 130 N. High Street, Millville, NJ for a concert to be held at the Levoy Theatre on May 31, 2014 from 7:00 p.m. to 11:00 p.m.
- d) Catering Permit on behalf of 54th Street Liquor, LLC, t/a The Greenview in Eastlynn Golf Course, 4049 Italia Avenue, Vineland, NJ for the South Jersey Cultural Alliance Encore Awards to be held at the Levoy Theatre, 130 N. High Street, Millville, NJ on May 29, 2014 from 6:00 p.m. to 10:00 p.m.

Motion-

Second-

## New Business

( 2) Motion to approve the following Special Events on Public Lands Applications:

- a) Zumba & Kickboxing Classes on the Riverfront, sponsored by the Millville Community Center, to be held every Wednesday in May and June, 2014 from 6:00 p.m. to 7:00 p.m. at the Riverfront Park
- b) Father's Day Barbecue, sponsored by Holly City Family Success Center, to be held June 11, 2014 from 4:30 p.m. to 6:00 p.m. at Waltman Park
- c) Concert, sponsored by First Assembly of God, to be held June 14, 2014 from 1:00 p.m. to 9:00 p.m. at Joe Buck Park
- d) Olympic Day Parade, sponsored by the Millville Board of Education, to be held May 23, 2014 from 9:30 a.m. to 11:00 a.m. beginning behind City Hall and proceeding North on High Street to Broad Street, proceeding east on Broad Street and ending at Millville Memorial High School subject to the receipt of the Highway Road Closure Permit and the approvals of the Traffic Safety Bureau, Chief of Police and City Clerk

Motion-

Second-

( 3) A motion to approve the following events to be held at the Cumberland County Fairgrounds:

- a) Country Concert and Riders Show sponsored by Jesus Santiago on May 11, 2014 from 1:00 p.m. to 10:00 p.m. subject to approval from the Cumberland County Board of Health
- b) 5k Walk/Run - Color Run sponsored by Kellie Santoro on May 18, 2014 at 8:00 a.m. subject to approvals from the Cumberland County Health Department, Mints Insurance, Construction Official, Fire Inspector, Traffic Safety Bureau, Chief of Police and City Clerk

Motion-

Second-



## New Business

- ( 4) Motion to authorize the City Clerk to advertise for bids for the following projects:
- a) "Water & Sewer Utilities 2014 or Newer Ford E350 Cutaway with Stahl SRWUSVST Body or Approved Equal" to be received on May 22, 2014
  - b) "Rebid Fuel Dispensing with Credit Cards - 2014 & 2015" to be received on May 29, 2014
  - c) "Rebid Demolition of 412 Mulberry Street, Block 378, Lot 16" to be received on May 29, 2014

Motion-

Second-

- ( 5) Motion to amend Raffle License RL-1019 on behalf of Woodland Country Day School adding two prizes

Motion-

Second-

- ( 6) *Motion to authorize the City Clerk/Administrator to advertise for Request for Proposals (RFP) for a Hearing Officer, with said proposals to be returned to the Purchasing Board on May 22, 2014*

Motion-

Second-

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

Adjourn